



Service Agreement

Campbell County Virtual School

Lifetouch ID: 351245

School Year(s): 2021-2022

Account Representative Email: mlowe@lifetouch.com

Contract Length: 1

Account Information

Campbell County Virtual School
800 South Butler Speath Rd
Gillette, WY 82716

Main Phone: 307-685-3248
Enrollment: 45
Grades: K - 6

Summary of Programs Provided

- Fall Individuals Yearbook Groups Commencements Service
- Spring Individuals Prestige Seniors Dance Other/Misc
- Underclass Grads Sports Special Events

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individual - Original (Fall Individuals)	10/22/2021	10/22/2021	7:00 AM	8:00 AM	3:00 PM		

*Proposed details or TBD if blank

Account Services

- Yearbook - Media CD/DMD
- Storefront Storefront Contact:
- Lifetouch Portal Lifetouch Portal Contact:

Parent Notify is a complimentary service included when parent/guardian email addresses are provided

Other Services

- Digital Media Download - Composite Verify
- Digital Media Download - Medium Res - Yearbook
- Blank ID Laminated Vertical - Punched

Additional Details

Contact information

Contact Name	Title	Role	Phone	Email
Adah Wiltse	Administrative Assistant	EDT Coordinator; Digital Media Contact	307-685-3248	awiltse@ccsd.k12.wy.us

Agreement Terms

During the Agreement Term, Shutterfly Lifetouch, LLC. is designated as the Account's exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in "Picture Day" events and (ii) to produce and deliver photographs and services for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

Signatures

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Mollie Lowe

Account Manager

Saurw Davis, principal 9/21/21

Adah Wiltse

Administrative Assistant